Ladder Inspection Checklist & Record

Ladder identifier:  

Date:

Inspect

1. Check the complete asset. Tick faults or OK if no faults found.
   - Corrosion
   - Cracks
   - Dents
   - Distortion
   - OK
   - Other Faults
   - Painted
   - Shortened
   - Warped

2. Check stiles (uprights) particularly at the head and foot. Tick fault or OK if no faults found.
   - Damaged
   - Excessive Wear
   - N/A
   - Not Secure
   - OK

3. Check rungs (steps). Tick faults or OK if no faults found.
   - Damaged
   - Excessive Wear
   - Missing
   - Not Secure
   - OK
   - Dirty

4. Check fittings. Tick faults or OK if no faults found.
   - Hinges damaged
   - Hinges Worn
   - OK
   - Other Missing
   - Other Worn
   - Pulley Damaged
   - Pulley Worn
   - Ropes Damaged
   - Ropes Worn
   - Some Missing

5. Check tie rods. Tick faults or OK if no faults found.
   - Missing
   - N/A
   - Not Secure
   - OK
6. Check guard and hand rails. Tick faults or OK if no faults found.
   - Damaged
   - N/A
   - Not Secure
   - OK
   - Sharp Edges

7. Do you wish to review, possibly change the ladder’s location
   - Yes – give precise location details
   - No

8. Select the overall status of ladder
   - Fail
   - Pass
   - Pass with Observations

9. Select next inspection date.

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